

## **Privacy declaration**

Botanische Orchideeën is responsible for the processing of personal data as shown in this privacy statement.

### **Contact details**

Botanische Orchideeën, Coendersberglaan 46, 5709 MA Helmond

Contact person H. ter Borch

Chamber of commerce number: 17042377

Mail: [info@botorch.com](mailto:info@botorch.com) en [order@botorch.com](mailto:order@botorch.com)

<https://www.botorch.com>

<https://www.botorch.nl>

### **Personal data that we process:**

Botanische Orchideeën processes the personal data that you provided. We receive your data via the order form on our website.

### **Below is an overview of the personal data that we process from the order form.**

- Given name and Family name
- Home address
- E-mail address

### **Botanische Orchideeën processes your personal data for the following purposes:**

- invoicing;
- E-mail contact about the order.

### **How long we store personal data:**

Botanische Orchideeën will store your personal data not longer than strictly necessary to achieve the goals for which your data is collected.

### **Sharing personal data with third parties:**

Botanische Orchideeën only provides your personal data to third parties if such is necessary for the implementation of a legal obligation. This mainly concerns personal data that are required to meet our tax liability.

## **Cookies, or similar techniques, that we use:**

Botanische Orchideeën does not use cookies or similar techniques via our website <https://www.botorch.com/> and <https://www.hterborch.nl/>.

## **View, modify or delete data:**

You have the right to inspect, correct or delete your personal data. You also have the right to withdraw permission we received for processing your personal data by Botanische Orchideeën, and the right to object the processing.

You also have the right to data portability. This means that you can submit a request to us to send the digital personal data you provided, to you or another organization stipulated by you.

Your request for access, correction, deletion, data transfer, withdrawal of processing or objection of processing of your personal, can be send to the contact person as mentioned above.

In order to ensure that any request, has been made by you, we ask you to send a copy of your ID together with the request. In order to protect your privacy make unreadable (black) in this copy: your photo, MRZ (machine readable zone, the strip with numbers at the bottom of the passport), ID number and social security number (BSN in Dutch). We will respond to your request within four weeks.

Botanische Orchideeën would also like to point out that you have the opportunity to file a complaint with the national supervisory authority, the Dutch "Autoriteit Persoonsgegevens".

Therefor the following link can be used: <https://autoriteitpersoonsgegevens.nl/nl/contact-met-de-autoriteit-persoonsgegevens/tip-ons>

## **How we protect personal data:**

Botanische Orchideeën, takes the protection of your personal data seriously. Therefor appropriate measures have been to prevent misuse, loss, unauthorized access, unwanted disclosure and unauthorized modification. Computers where your data is stored are provided with the latest security software and updates. However, in case you have the feeling that your data is not secure or you have indication of misuse, please inform the contact person.

If case you have additional questions after reading this information, you always can send them to the contact person.

By means of this letter we hope to have informed you sufficiently.

Botanische Orchideeën  
H. ter Borch